

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of  
Children In Schools developed by NCPDR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	STEPHEN INTERNATIONAL SCHOOL
2	Address of the School:	VPO MEHLAN
3	U-DISE code allotted to the school:	03161302610
4	Name and address of the Trust/Society/ Company (under section-8) running the School	Maa Naina Devi Educational Trust Mehlan
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
6	Proposed affiliation with CBSE for:	Middle Class/ <input checked="" type="checkbox"/> Secondary/Senior Secondary
7	Location of school	<ul style="list-style-type: none"> <li>* In the municipal limits of metropolitan city</li> <li>* In the municipal limits of city having population more than 15 Lakhs</li> <li>* In the hill areas (as per planning commission norms)</li> <li>* In the municipal limits of capital city of a state</li> <li>* In the municipal limits of class-x cities</li> <li>* On an Island</li> <li>* In the municipal limits of a hill station</li> <li>* In the municipal limits of city having population less than 15 Lakhs</li> <li>* Outside the municipal limits of any town/city.</li> </ul>
8	Is the School already affiliated to any board for Class-X or XII examinations?	YES/NO (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)

(Signature of Principal)  
Principal  
Stephen International School  
Mehlan (Distt. Sangrur)

(Signature of Manager)  
Manager  
Stephen International School  
Mehlan (Sangrur) 148001

(Signature of D.E.O.)  
Signature of D.E.O.

28/11/22  
28/11/22  
28/11/22



## APPENDIX-II

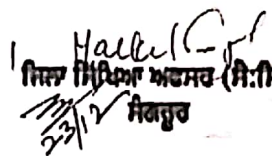
9	Standard/level/class up to which the school is running:	I VIII From Class -- to Class
<b>INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE</b>		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	YES/NO
11	Number of NOC and date of issue:	3/42/2020 - 3 (313, 2020) 313/5/8/2020 869/1
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES/NO
13	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	SNM - II 001
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	AREA IN SQ.M. 16187 Sp.M.
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Allotment etc.
18	Name of the Owner/Lessee of the land in respect of point-15 above:	Maa Naina Devi Educational Trust (Mehlan)
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS 2019 - 2019
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	YES/NO If yes the details
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO
21(a)	If yes the date of last inspection:	29.05.2020
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
22(a)	If yes the date of last inspection:	11.12.2019
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO
23(a)	If yes the date of last inspection:	7.11.2019.
<b>INFORMATION REGARDING THE STAFF</b>		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO


(Signature of Principal) Principal  
Stephen International School  
Mehlan (Distt. Sangrur)

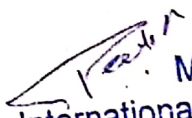
Manager  
Stephen International School  
Mehlan (Sangrur) 148001

निरा मिश्रा (वि. वि.)  
22/12/20  
मिहल

 Chairman Stephen International School Mehlan (Distt. Sangrur) 148001 Signature with Stamp (of School Manager)		 APPENDIX-II Principal Stephen International School Mehlan (Distt. Sangrur)	
<b>PART-B</b>			
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)			
File No. <u>STENO C Revised/2003866</u>		Date of Issuance <u>24-12-2020</u>	
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.		
2	Is the school recommended for affiliation? <small>(Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)</small>	YES/NO	
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Mention Level <u>Sr. Secondary</u>	
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT			

  
 Halki  
 निरक्षर विभाग (नि.वि.) 98/12/2020  
 23/12/2020

  
 Principal  
 Stephen International School  
 Mehlan (Distt. Sangrur)  
 (Signature of Principal)

  
 Manager  
 Stephen International School  
 Mehlan (Sangrur) 148001

(Signature of D.E.O.)